

# LOOKING TO LEAD?

## Senior Project Manager Land Development - Memphis, TN Full-Time Competitive Salary Based on Experience

Are you a task-oriented professional ready to take the next step and lead by example? Do you work best with unambiguous direction, established procedures, and high expectations for quality and accuracy? If you answered "Yes!" to these questions, you may be exactly what we have been looking for!

We are searching for a Senior Project Manager- Land Development for our headquarters in Memphis, TN to support our Land Development Department. Serving as the primary contact for clients on a project-by-project basis, the Senior Project Manager will be responsible for leading and directing Land Development staff in all aspects of land development engineering and plans production. The successful candidate should have the capability to stamp and sign documents as the engineer in charge, ensure completion of all deliverables to the client, mentor less experienced project designers and engineers, and develop the work project plan.

Headquartered in Memphis Tennessee, we are a leading multi-disciplined firm that includes engineers, architects, planners, landscape architects, environmental scientists, surveyors, engineering technicians, CADD technicians, and construction observers. We have a solid reputation providing services to a diverse list of public and private clients, with branch offices in Chattanooga, Knoxville and Nashville, TN, Houston, TX, Indianapolis, IN, Jonesboro, AR, and Chipley, FL.

**Fisher Arnold is an Equal Opportunity Employer and we require all our new team members to work in a drug free environment and submit to an initial screening.**

**Benefits:** We offer a competitive benefits package including:

- 401(k) with Company Match
- Health, Dental & Vision Insurance
- 160 Hours Annual Paid Time Off
- 9 Annual Paid Holidays
- Flexible Work Week (Half-Days Fridays)
- Employee Assistance Programs
- Flexible Spending Account
- Life insurance

### **Essential Duties and Responsibilities:**

- Review and/or establish project scope, proposals, design approach, applicable constraints, schedule and cost estimates
- Maintain organized project files containing calculations, correspondence, appropriate reference materials, etc.
- Possess and demonstrate the engineering knowledge and understanding to perform all aspects of site development engineering, including site layout, grading and drainage, stormwater detention, sanitary sewer, water distribution, erosion protection and sediment control, roadway design, and traffic control
- Participate in public meetings with municipal planning and engineering staff, and present applications before public bodies such as councils, Board of Mayor and Aldermen, planning commissions, etc.
- Collaborate and coordinate with other disciplines (e.g. architectural, mechanical, etc.) and contractors
- Track and process RFIs and review project submittals (shop drawings) for conformance with contract documents and specify action required for conformance
- Perform on-site field visits as needed (including field measuring, verifying code compliance, creating contractor action item lists, etc., as applicable) at several stages of the project from the beginning to the completion of the project

### **Qualification and Experience Requirements:**

- Bachelor's degree in Civil Engineering from ABET accredited University required
- Active Tennessee P.E. license or eligible to seek immediate reciprocity in Tennessee
- Minimum six (6) years' experience in responsive design and plans production on-site engineering, including residential, commercial, institutional, industrial and/or mixed-use developments
- Minimum three (3) years' experience managing multiple projects and personnel
- Proficient in Autodesk Civil3D, Microsoft Office (emphasis on Word and Excel)
- Excellent written and verbal communication skills, strong attention to detail

### **HOW TO APPLY:**

Send your cover letter and resume in PDF format to [careers@fisherarnold.com](mailto:careers@fisherarnold.com) with "Senior Project Manager Land Development Memphis" as the Subject Line. Cover letters will be evaluated as a writing sample and should include your salary requirements and how you believe you can contribute to our organization. All correspondence regarding your application should be transmitted via email; no phone calls please. We look forward to hearing from you!



FISHER ARNOLD

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